



# THE CITY OF AUGUSTA

WILLIAM R. BRIDGEO  
CITY MANAGER

TO: Mayor and City Council  
FROM: Bill Bridgeo  
RE: Administrative Report  
DATE: December 7, 2015

## Meetings:

There will be a meeting of the Planning Board on Tuesday, December 8, 2015 beginning at 7:00 p.m. in Council Chambers.

The Recycling Committee will meet at 10:00 a.m. on Wednesday, December 9<sup>th</sup> in Conference Room C.

City Council will hold an Informational Meeting on Thursday, December 10, 2015 beginning at 6:30 p.m. in Council Chambers.

## Other Items:

You will note that there is an item on this Thursday's informational agenda addressing the issue of recycling. Although the Council ad-hoc committee discussing this topic has yet to conclude its work (they have a meeting, called by Chair McCormick, scheduled for Wednesday morning as noted above), the Mayor has reminded me of the contents of his memorandum of October 1<sup>st</sup> (enclosed) establishing the committee and his desire, consistent with the memorandum's charge to the committee, to have Council discuss it this Thursday evening, the 10th.

Also on the agenda Thursday evening is further discussion of the proposed minimum property maintenance standards ordinance. In addition to the original proposal, enclosed you will also find versions suggested by Councilor Paradis and by Councilor Grant (as well as their marked up originals for perspective). Matt Nazar experienced some difficulty in formatting these mark-ups into a new document (because the Model Code is in PDF format) and apologizes in advance for that. Once we have a better idea of what a majority of the Council favors we will be able to create a flexible Word document that makes review and revision easier (and the resultant documents easier for councilors to work with).

Finally, Councilor Grant has provided additional material related to the topic of childhood hunger and homelessness for the last item on the agenda Thursday.

Ralph St. Pierre and Tracy Roy (his Deputy Finance Director) advise me that after several months of research and prep work we will begin accepting debit and credit cards in the Clerk/Treasurer's Office and Development Services for all routine transactions. To offset the typical merchant fee charged by the credit card companies, we will be charging a corresponding convenience fee so there is no loss of revenue for the City for offering this convenience. I have included a schedule of the fees we will be charging.

C: Department and Bureau Directors  
Augusta Legislative Delegation

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# THE CITY OF AUGUSTA

DAVID M. ROLLINS, MAYOR

CITY COUNCIL  
JEFFREY M. BILODEAU      DALE McCORMICK  
ANNA D. BLODGETT      CECIL E. MUNSON  
LINDA J. CONTI      PATRICK E. PARADIS  
DANIEL EMERY      DAREK M. GRANT

WILLIAM R. BRIDGEO  
CITY MANAGER

## MEMORANDUM

To: Council  
From: Mayor Dave Rollins  
Date: October 1, 2015  
Re: Recycling Committee

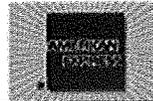
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By this correspondence, I am establishing an ad-hoc council committee to consist of Councilors McCormick, Grant and Munson to review options and formulate recommendations to council on or before December 10<sup>th</sup> on the topic of residential recycling.

The scope of the committee's work is to review the following options:

- Continue status quo and related cost implications (replacing recycling truck)
- Expand current drop off locations and eliminate curbside recycling and replace it with rubbish collection every week.

Copy: William Bridgeo



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## CONVENIENCE FEES

### Real Estate, Personal Property, Excise Tax

#### Credit Cards

Visa, MasterCard, Discover, AmEx 2.50% per transaction

\*Tax – minimum convenience fee is \$2.95

#### Debit Cards

MasterCard and Discover 1.50% per transaction

Visa \$3.50 per transaction

\*Tax - minimum convenience fee is \$3.50

### Non-tax payments (e.g. license, permits, vital records, ect.)

#### Credit Cards

Visa, MasterCard, Discover, AmEx 2.50% per transaction

#### Debit Cards

Visa, MasterCard and Discover 1.50% per transaction

\*Non-Tax - minimum convenience fee is \$1.95