

City of Augusta
Parcel Reclassification/Rezoning Application
Bureau of Planning, Department of Development Services

Applicant Name: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

Agent Name: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

Owner Name: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

Project Location (Street Address): _____

Tax Map and Lot Number: _____

Existing zoning district of parcel: _____

Proposed zoning district for parcel: _____

Type of zoning being applied for (check one):

- General Rezoning:** Requests to reclassify a parcel from one zoning district classification to another; no specific use is proposed. All uses listed in the requested zoning district would be allowed upon Planning Board recommendation and City Council Approval.
- Contract Rezoning:** Requests to reclassify a parcel from one zoning district classification to another; the requested zone would be modified, upon Board recommendation and approval by the Council, to limit the use of the property for a selected few of the listed uses.
- Conditional Rezoning:** Requests to reclassify a parcel from one zoning district classification to another; specific land use is proposed. The requested zone would be modified, upon Board recommendation and Council approval, to limit the use of the property to the use requested.

Any parcel reclassification shall meet the following criteria, please attach a narrative that addresses each of the following questions:

(Land Use Ordinance, Amendments to chapter and Official Zoning Map §300-106.B(f))

- [1] How the rezoning is consistent with the 2007 Comprehensive Plan.
- [2] How the rezoning is consistent with established land use patterns.
- [3] How the rezoning will not create an isolated district unrelated to adjacent districts.
- [4] How adequate public utilities, roads and services exist or will be provided.
- [5] How the rezoning is justified by a changed or changing conditions.

If you are submitting a "Contract" or "Conditional" Rezoning Application, please address the following:

[1] What land use(s) do you propose? _____

[2] Provide a detailed conceptual plan/ drawing showing your proposed development of the site. Note: Approval of conditional or contract rezoning may include conditions and restrictions. The conditions and restrictions will only be associated with the physical development or operation of the property. The conditions and restrictions may include deed restrictions.

Checklist of required submissions:

Paper Copy	Included	Waiver Requested
10 copies of the Application Packet		
- Application Form(s)		
- Project narratives		
- Purchase & sale agreement, or other document showing good standing		
- Letter authorizing the agent to represent the applicant		
10 reduced-sized complete plan sets on 11" x 17" paper		
4 full-sized complete plan sets ARCH D or E size paper		
Payment		
Payment in full of \$150 application fee (Note: an abutter notification fee will be assessed after the application is determined to be complete. The fee is \$0.15 plus the cost of first class postage for each abutter that will be notified as required by the ordinance.)		
Electronic Copy		
1 CD that includes each of the application documents in Adobe PDF format		

Applicant Acknowledgement

Complete Application Required. This application is being submitted under the requirements of the Augusta Land Use Ordinance. As the applicant, I understand that this application must contain a complete submission of required materials by the application filing deadline date in order to be heard by the Planning Board. The deadline allows for adequate review by City Staff and the Planning Board; and as such, any applications that are not complete by the filing deadline date will not be placed on the Planning Board meeting agenda. To insure review by the Planning Board on the date desired, the applicant should submit materials at least 7 days ahead of the scheduled filing deadline so that staff can determine completeness of the application.

Site Access. As part of the review process, City Staff and/or Planning Board Members may visit the project site. Signing this application authorizes site access.

Applicant's Signature: _____ Date: _____

For Staff Use:

\$150 **Application Fee** Paid. Received By (Initials): _____ Date: _____

\$ _____ **Abutter** Notification Fee Paid. Received By (Initials): _____ Date: _____