



# THE CITY OF AUGUSTA

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LORETTA LATHE, EXECUTIVE ASSISTANT

TO: Mayor and City Council  
FROM: Executive Assistant, Loretta Lathe  
RE: Administrative Report  
DATE: December 29, 2014

## Meetings:

All City of Augusta administrative offices will be closed for the day on Thursday, January 1, 2015, New Year's Day. Normal business hours will resume on Friday, January 2, 2015.

## Other Items:

There will be no council packet today as there is no mail, correspondence or other information to distribute. I hope you are enjoying the holidays and look forward to working with you in the New Year.

C: Department and Bureau Directors  
Augusta Legislative Delegation