

To: Bill Bridgeo, City Manager
Re: Skate Park Status
From: Leif Dahlin, Community Services Director
Date: Monday, January 4, 2010

This memo is a follow-up to your recent meeting with Tobias Parkhurst regarding the skate park project at Williams Park and site work costs you reviewed with Mr. Parkhurst. As noted and reviewed, the site work design/engineering with detailed specifications has been completed thanks to the great work and generosity of Coffin Engineering. The City building permit has been issued for this project.

Upon review of the project with Mr. Parkhurst and City staff, it is believed that the site work can best be done in-house by the Public Works and Parks and Cemeteries Bureaus (with costs charged against the project) with assistance from Engineering. Additionally, it was concluded that funds from the fundraising campaign may not yet be sufficient to complete the site work. The shortfall is expected to be about \$10,000. As directed by you, I did research if there might be funds in the City's Capital Improvement Program as a possible alternate funding source to complete the site work. I suggest that City Council consider re-appropriating from the War Memorial CIP line-item toward the site work for the skate park.

In reviewing the CIP, this seems to be the best option. Be advised, the project the funds are currently allocated to will not be compromised and the work will be accomplished. Specifically, there is currently \$30,000.00 appropriated for the "Civil War Monument Repair". This work has been put out to bid and the bid came in at \$20,000.00. There will be a balance of \$10,000.00 that could be applied toward the site work for the Williams Park - Skate Park. Keep in mind that the total project cost – including donations its organizers have gathered – is on the order of \$40,000.