

City of Augusta, Police Department

APPLICATION FOR MASS OUTDOOR GATHERING PERMIT

Name/Title of Event: _____

Description of Event: _____

Date(s) of Event: _____ Time Begin: _____ Time End: _____

Attendance Expected: _____

Property for event is publically/privately owned: Public Private

Location Address of Event: _____

If private property you must have written permission from landowner or its representative.

Signature of landowner/representative Printed name of landowner/ representative

Sponsor Organization: _____

Mailing Address: _____
(Street or Box) (City/Town) (State) (Zip Code)

Email Address: _____

Contact Person: _____
(Name) (PH # Day) (Cell)

Email Address: _____

(NOTE) The cost of the permit shall be \$100.00. The permit fee will not include the cost of police protection for public safety. The \$100.00 fee is payable at the time the application is submitted.

Checks to be made payable to: **Treasurer, City of Augusta**

Additional Requirements:

1. If location of event includes a City Park, permission must be obtained from the Parks & Cemeteries Bureau Director.
2. If articles (including refreshments) are to be sold or funds solicited, applicable licenses and permits must be obtained from the City Clerk's office.
3. If alcohol will be served, catering permits must be obtained from the appropriate local and State authorities and agencies.