There was a pre-meeting of the City Council at 6:30 p.m. in Conference Room A.

**Present:** Mayor Rollins, Councilors Conti, Grant, Elliott, Lind, O’Brien, Day, Wilson and Alexander.

Councilor O’Brien was Chair Pro-Tem for the presentation.

**PRESENTATION:** Mayor’s Recognition of Excellence Award to Phyllis VonHerrlich for her Contributions and Commitment to Our Community.

**PUBLIC HEARING:** Historic District Review Board quorum amendment.

**PUBLIC HEARING:** Land Use ordinance, contract rezoning amendment.

**PUBLIC HEARING:** Maple Street parking amendment.

**PUBLIC COMMENTS ON ITEM LISTED ON THE AGENDA:**

**CONSENT AGENDA:**

18-011    City Manager (Bureau of City Clerk)
**BE IT ORDERED,** that the minutes of the City Council Regular Meeting held January 18, 2018, submitted by the City Clerk’s office be approved.

18-012    City Manager (Bureau of City Clerk)
**BE IT ORDERED,** that the minutes of the City Council Special Meeting held January 25, 2018, submitted by the City Clerk’s office be approved.

18-013    Mayor
**BE IT ORDERED,** that Deborah Caldwell be appointed to the Board of Zoning Appeals said term to expire February 2, 2020.

18-014    Mayor
**BE IT ORDERED,** that Patrick Paradis be appointed to the Board of Zoning Appeals said term to expire February 2, 2021.

18-015    Mayor
**BE IT ORDERED,** that Cecil Munson be appointed to the Board of Zoning Appeals said term to expire February 2, 2021.

18-016    Mayor
**BE IT ORDERED,** that Leon Cranmer is hereby reappointed to the Fort Western Board of Trustees, said term to expire October 31, 2020.
BE IT ORDERED, that Kyia Bryant is hereby appointed as a member of the Parking District governing board, said term to expire February 2, 2023.

BE IT ORDERED, that Jebediah R. Davis is hereby appointed as a member of the Parking District governing board, said term to expire February 2, 2023.

BE IT ORDERED, that Louise Lerley be reappointed to the Registration Appeals Board, said term to expire December 31, 2020.

BE IT ORDERED, that Thomas Doore be reappointed to the Registration Appeals Board, said term to expire December 31, 2020.

BE IT ORDERED, that Linda Hadley-Rood be reappointed to the Registration Appeals Board, said term to expire December 31, 2020.

BE IT ORDERED, that Ansley Sawyer be appointed to the Registration Appeals Board, as an alternate member, said term to expire December 31, 2020.

BE IT ORDERED, that the City Manager is hereby authorized to accept grant funding in the amount not to exceed $6,000.00 from Inland Fisheries & Wildlife for the 2018 ATV Enforcement Grant. Grant funding will be utilized to provide directed ATV Enforcement. Local match to consist of use of departmental ATV, fuel, and supervisors’ time administering said grant equaling a value of $1,900.00.

Motion for passage of the Consent Agenda orders 18-011 to 18-023, order 18-018 set aside.
By: Wilson     Second by: Conti
Yea: 8
Nay: 0

Motion for passage of the Consent Agenda order 18-018.
By: Grant     Second by: Day
Yea: 6
Nay: 2 – Councilors Conti and Wilson

OLD BUSINESS AND TABLED MATTERS
SECOND READING (ORDINANCES)

BE IT ORDERED, that the following question be submitted to the voters at the Municipal Election to be held November 7, 2017, which question shall read as follows:

“Shall a Charter Commission be established for the purpose of revising the Municipal Charter?”
BE IT FURTHER ORDERED, that the election of members to the Charter Commission be held November 7, 2017, and

BE IT FURTHER ORDERED, that the Charter Commission members be elected as follows:

“One Charter Commission member shall be elected from each ward in the same manner as a municipal officer.”

BE IT FURTHER ORDERED, that nomination petitions for any one candidate shall be assembled and united into one petition and filed with the City Clerk no earlier than the first Tuesday in August (8/1/2017) nor later than 4:30 p.m. on the third Tuesday in August (8/15/2017).

The City Council shall appoint three additional members to the Charter Commission after the election has occurred.

No motion was made on this order, item remains on the table.

NEW BUSINESS

PART I – ORDERS AND RESOLVES

18-024  City Manager
WHEREAS, the City of Augusta has accepted ownership of a prominent parcel of land known as Howard Hill; and,

Motion to suspend the reading of order 18-024.
By: Wilson     Second by: Elliott
Yeas: 8
Nays: 0

WHEREAS, the City has entered into a Project Agreement with the State of Maine Land for Maine’s Future Program, the Maine Department of Inland Fisheries and Wildlife and the Kennebec Land Trust; and,

WHEREAS, the City has granted a conservation easement to be held by the Kennebec Land Trust for conservation of said property; and,

WHEREAS, the Augusta Conservation Commission has presented a Management Plan to the City Council.

NOW THEREFORE BE IT ORDERED, that the Howard Hill property is hereby designated as a city park to be regulated consistent with city ordinances; and,

THAT, the City Council hereby adopts the name Howard Hill Historical Park for said property; and,

THAT, the City Council hereby accepts and adopts the Howard Hill Historical Park Management Plan as recommended by the Augusta Conservation Commission; and,
THAT, the City Council encourages the continued involvement of the Augusta Conservation Commission with city staff and interested groups and individuals to explore funding and volunteering opportunities as well as assist in the development and management of said property; and,

THAT, the City Council authorizes the City Manager and his designees to coordinate the management of said property with the Conservation Commission, the Kennebec Land Trust, city departments and related organizations; and,

THAT, the City Council hereby authorizes the City Manager to expend funds from the designated account(s) for the development and management of said property consistent with the conservation easement and stewardship agreements.

Motion for passage of order 18-024.
By: O’Brien Second by: Wilson
Yeas: 8
Nays: 0

18-025 Mayor and Council
WHEREAS, a minor reorganization is necessary at this time to best serve the citizens of Augusta; and

WHEREAS, the Code Enforcement Bureau needs three full-time Code Enforcement Officers to deal with new regulations and dramatically increased development activity in the last several years; and

WHEREAS, no new funding is needed to fund the position, at this time;

NOW THEREFORE BE IT ORDERED, that the City Council of the City of Augusta authorizes the creation of a new full-time Code Enforcement Officer position in the Department of Development Services.

Motion for passage of order 18-025.
By: Conti Second by: Day
Yeas: 7
Nays: 1 – Councilor Alexander

18-026 City Manager
BE IT ORDERED, that the City Manager is hereby authorized to issue a request for proposals for the redevelopment of the City-owned properties at 115 (Map 28 Lot 112) and 117 (Map 28 Lot 111) Bridge Street.

BE IT FURTHER ORDERED, that City Council shall review submitted proposals and reserve the right to accept or reject any or all of them.

Motion for passage of order 18-026.
By: Conti Second by: O’Brien
Yeas: 8
Nays: 0
18-027 City Manager

BE IT ORDERED, that the City Manager is hereby authorized to sign a Collective Bargaining Agreement between the City of Augusta and the National Fraternal Order of Police (Patrol Division) employees consistent with City Council guidance and effective July 1, 2017 through June 30, 2019.

Motion for passage of order 18-027.
By: Wilson Second by: Alexander
Yea: 8 Nay: 0

18-028 City Manager

BE IT ORDERED, that the City Manager is hereby authorized to sign a Collective Bargaining Agreement between the City of Augusta and the National Fraternal Order of Police (Patrol Supervisor Division) employees consistent with City Council guidance and effective July 1, 2017 through June 30, 2019.

Motion for passage of order 18-028.
By: Wilson Second by: Elliott
Yea: 8 Nay: 0

NEW BUSINESS

PART 2 – ORDINANCES
FIRST READING - NO VOTE REQUIRED

18-029 Mayor and Council

WHEREAS, a quorum of the Historic District Review Board should not be more than a simple majority of members; and

Motion to suspend the reading of order 18-024.
By: Wilson Second by: Lind
Yea: 8 NAY: 0

WHEREAS, the Augusta Historic Preservation Design Manual is a guidance document that does not need to be referenced in ordinance.

NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Augusta amends the Land Use Ordinance as follows:

§ 300-316.5.F (7). Historic District Review Board. Quorum

(a) The presence of five Board members shall constitute a quorum. All members, other than the Chairperson, are permitted to make and second motions; and all members present, unless abstaining, may participate in the discussion and deliberation. No meeting of the Board shall be held, or once begun, shall be continued, without a quorum as established in this section. The Board shall act by majority vote of the members present.

§ 300-316.5.O (2). Standards of Evaluation. Reconstruction, renovation and alteration.
(j) Contemporary design for alterations and additions to existing properties is permitted when it does not destroy significant historical, architectural or cultural material, and the design is compatible with the size, scale, material and character of the property, neighborhood or environment. In particular, modern energy systems and their features (solar panels, heat pumps, etc.) shall be allowed to be incorporated into properties with an effort to make them fit into the character of the property and neighborhood as best as possible. For examples see the Augusta Historic Preservation Design Manual, Pt. II, pp. 42–43 and Pt. III, pp. 53–55.

18-030 Mayor and Council
WHEREAS, a landowner has requested a contract rezoning of his parcel in order to accommodate a new business; and

WHEREAS, the Planning Board held a public hearing and unanimously recommended that the parcel be contract rezoned.

NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Augusta amends the Land Use Ordinance, within the Augusta Code of Ordinances, as follows:

Assessor’s Map 5 Lot 110A, zoned Rural River District (RR) shall be Contract Zoned in accordance with Section 300-106.B (d)[1] of the Augusta Land Use Ordinance to allow all of the same uses as the Rural River district, and add the use “Auto Repair/Service (no sales)” as a permitted use. The landscape bufferyard standards abutting parking lots with 6 or more spaces shall be reduced from bufferyard D (45 foot width) to bufferyard B (20 foot width). All other standards, including but not limited to, lot dimensions, setbacks, street graphics, and building height shall remain the same as the Rural River district.

18-031 Councilors Elliott and Conti
BE IT ORDAINED, by the City Council of the City of Augusta, as follows:

That Chapter 270 section 35 Schedule of no parking or restricted parking areas, of the Revised Code of Ordinances 1990, as amended; be further amended by adding the following:

Maple Street:

No parking on the east, northeasterly side for the entire length.

Motion to suspend the rules and add order 18-032.
By: Conti Second by: O’Brien
Yeas: 8
Nays: 0

18-032 City Manager
BE IT ORDERED, that the City Manager is hereby authorized to expend an amount not to exceed $100,000.00 to effect emergency repairs to the Augusta city center elevator system. Said funds to be appropriated from the general fund unrestricted fund balance.

Minutes 02/01/2018
Motion for passage of order 18-032.
By: Wilson Second by: Elliott
Yeas: 8
Nays: 0

COMMUNICATIONS

   Committee Reports
   City Manager’s Report

Motion to adjourn at 8:30 p.m.
By: Alexander Second by: Lind
Yeas: 8
Nays: 0

Respectfully submitted,
Roberta L. Fogg, City Clerk
February 1, 2018